



Department of Energy
Washington, DC 20585

MAR 04 2005

MEMORANDUM FOR PAUL M. GOLAN

PRINCIPAL DEPUTY ASSISTANT SECRETARY
FOR ENVIRONMENTAL MANAGEMENT

FROM

CLAUDIA A. CROSS *Claudia A Cross*
CHIEF HUMAN CAPITAL OFFICER/
DIRECTOR, OFFICE OF HUMAN
CAPITAL MANAGEMENT

SUBJECT: Request for Redelelegation of Human Resources Authority

This responds to your memorandum to Susan Grant, dated February 18, 2005, regarding the redelegation of human resources and real property authority. The Director, Office of Engineering and Construction Management is responding to the request for redelegation of real property authority.

As you requested, Redelelegation Orders NO. 00-008.04 and 00-008.05 (Manager of the Ohio Field Office and Manager of the Rocky Flats Field Office, respectively) have been rescinded. I have issued a comparable Redelelegation Order granting human resources authority to the Director, Consolidated Business Center, Office Environmental Management (EMCBC). The attached Redelelegation Order provides more details and specifies that human resources authority may be further delegated only to the Director, Human Resources, EMCBC. The redelegation Order has been forwarded to the Office of Management Communications for final processing. Also, please note that the redelegation of human resources authority is subject to review in 2006; and actions must be consistent with statute, regulations, merit principles, and DOE policy. We hope this authority will assist in accomplishing EMCBC's mission requirements.

Please feel free to send me an e-mail if you have any questions, or you may call me at 202-586-5610. Also, your staff may send an e-mail or contact Girtha Burks at 202-586-8512 for assistance.

Attachment

Cc: Office of General Counsel, GC-77
Office of Management Communications



DEPARTMENT OF ENERGY
REDELEGATION ORDER NO. 00-008.XX
TO THE DIRECTOR, CONSOLIDATED BUSINESS CENTER
OFFICE OF ENVIRONMENTAL MANAGEMENT

1. DELEGATION. Pursuant to the Director, Office of Management, Budget and Evaluation/Chief Financial Officer Delegation provided to me under Delegation Order 00-008.XX, I delegate to the Director, Consolidated Business Center, Office of Environmental Management authority to take the following actions in the conduct of servicing support for the Rocky Flats Project Office, Portsmouth/Paducah Project Office, Carlsbad Field Office, and Ohio Field Office which includes Columbus, Ashtabula, West Valley, Fernald, and Miamisburg:
 - 1.1 Approve personnel actions involving positions at the GS-15 level and below or equivalent in the competitive and excepted service.
 - 2 Approve personnel staffing actions involving positions above the GS-15 or equivalent level not requiring Executive Resources Board approval.
 - 1.3 Approve personnel actions relating to the appointment of experts and consultants pursuant to section 3109 of Title 5 of the United States Code (U.S.C.) (Schedule A Authority).
 - .4 Approve developmental or training assignments external to the Department of Energy (DOE or Department) of one year or less.
 - .5 Under 5 U.S.C. 2903, administer the oath of office and execute appointment affidavits for all appointments for the DOE.
2. RECISSION. Delegation Orders 00-008.04 and 00-008.05 are hereby rescinded.
3. LIMITATION
 - 3.1 In exercising the authority delegated in this Order, a delegate shall be governed by the rules, regulations, and directives of the Department and the policies and procedures prescribed by the Secretary or delegate(s).
 - 3.2 Nothing in this Order precludes the Secretary, the Director of Management, Budget and Evaluation/Chief Financial Officer, or the Director, Office of Human Capital Management from exercising any of the authority delegated by this Order.
 - 3.3 Nothing in this Order shall be construed to supersede or otherwise interfere with the authorities provided to the Administrator for Nuclear Security by law or by delegation. Furthermore, nothing herein constitutes authority to exercise authority, direction, or control of an employee of the National Nuclear Security Administration or its contractors.

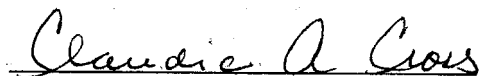
- 3.4 Any amendments to this Order shall be in consultation with the Department of Energy General Counsel.

4. AUTHORITY TO REDELEGATE.

- 4.1 Except as expressly prohibited by law, regulation, or this Order, the Director, Consolidated Business Center, Office of Environmental Management may delegate these authorities, in whole or in part, provided:
- 4.1.1 Redefinition of the authority to take the actions in Paragraphs 1 through 1.5 may be further delegated only to the Director of Human Resources, Consolidated Business Center, Office of Environmental Management.
- 4.1.2 Arrangements to provide Human Resources servicing to any organization other than the Rocky Flats Project Office, Portsmouth/Paducah Project Office, Carlsbad Field Office, and Ohio Field Office which includes Columbus, Ashtabula, West Valley, Fernald, and Miamisburg shall be documented through a Memorandum of Understanding (MOU) with the affected program office. A copy of the MOU shall be provided to the Office of Human Capital Management for review and concurrence prior to issuance.
- 4.1.3 Copies of redelegations and any subsequent redelegations shall be provided to the Office of Management Communications, which manages the Secretarial Delegations of Authority system.

5. DURATION, CANCELLATION, AND EFFECTIVE DATE.

- 5.1 All actions pursuant to any authority delegated prior to this Order or pursuant to any authority delegated by this Order taken prior to and in effect on the date of this Order are ratified and remain in force as if taken under this Order, unless or until rescinded, amended or superseded.
- 5.2 This Order is effective *March 4* 2005



Claudia A. Cross
Chief Human Capital Officer/
Director, Office of Human
Capital Management